

MISBEHAVIOUR RESOLUTION PLAN

Use this worksheet to create a plan for resolving misbehaviour in your classroom after completing Classroom Management Strategies training. Review with your manager by presenting your plan and ask for help when needed.

Students Involved	
Course	
Class Day & Time	
Instructor	
Description of Misbehaviour	

Physical or verbal abuse has a **zero tolerance policy** and should have the student removed from class immediately and parents contacted immediately to discuss potential expulsion, in line with our class rules.

STEP 1: Preventing Misbehaviour

Which steps have we employed to prevent misbehaviour?

check if employed

- a) Take control before students enter the classroom
- b) Provide clear instruction for entering classroom
- c) Develop a routine to get student's attention
- d) Review of class rules
- e) Use of praise to influence behaviour

STEP 2: Stopping to Address the Class

Have we stopped to address misbehaviour to the entire class?

check if employed

- a) Explained that daily projects must be completed for students to continue to next course
- b) Obtained buy in from students
- c) Reviewed class rules

STEP 3: Issue a Warning and Follow Through

- One warning only with a clear consequence, move to the consequence immediately afterwards if warning is ignored
- base your consequence on a Logical Follow Up – if wasting class time or not paying attention, remove from class and book a mandatory makeup class. If distracting other students, re-arrange seating. If talking when you are presenting material, remove from classroom...
- Deliver calmly, let the consequence do the work for you
- Gives opportunity to students to make a choice to take responsibility

What warning and logical consequence will be/was presented to student?

STEP 4: One-on-One Talk Outside Classroom

- CHECK AWARENESS - ask student if he knows why he/she is outside
- CHECK EXPECTATION - ask if he/she knows what he should be doing instead
- COMMUNICATE CONSEQUENCE - communicate the next level consequence (as logical follow up)
 - Asking parents to meet with manager, switching classes, repeating course, etc
- OBTAIN COMMITMENT – get student to buy-in

What consequence and commitment will be/was discussed with student?

STEP 5: DISCUSSION WITH PARENTS

- Ask branch manager/lead instructor to schedule a discussion with parents
- Consequences presented in Step 5 involve permanent actions such as extra time (makeup hour), switching classes, repeating the term, taking a two-month break

What consequence and commitment will be/was discussed with parent?